

Welland Public Library Board

Minutes of the tenth regular meeting held at 7:00pm on Monday, October 23, 2023 at the Main Library and via Zoom.

Present: Chair Lindsay Bryan, Vice-Chair Melissa McGlashan, Councillor Jamie Lee, Alyssa Payne, Andrew McChesney, Deanna Villella, Kieran Scott, Tim Wright

Regrets: None

Absent: Kathryn Jung

Staff: Julianne Brunet (*Chief Executive Officer*), Laura Birkett (*Business Services Manager*)

Minutes

Closed Meeting

The Chair called the meeting to order at 7:02pm

The closed meeting was adjourned at 8:55 pm on a motion by Melissa McGlashan

1. Call to Order

The Chair called the meeting to order at 9:03 pm.

2. Land Acknowledgement Statement

The land acknowledgement statement was read into the minutes.

3. Approval of the Agenda

The Board amended the agenda to include item 7.1 Collective Agreement Negotiations and item 7.2 City Services.

Moved by Kieran Scott

Seconded by Melissa McGlashan

23:097 That the agenda be approved as amended

Carried

4. Disclosure of pecuniary interest

None.

5. Chair's Remarks

The Chair thanked the Board for input provided over the previous month, which have been very helpful to the CEO and Chair. The Chair also noted that the Little Free Pantry launched on the 5th of October and that the pantry is available to the community and open for donations.

6. Consent Agenda

6.1 Approval of the Open Library Board Minutes of September 18, 2023

6.2 Approval of Closed Library Board Minutes of September 18, 2023

6.3 Financial Report

- 6.3.1 September Financial Report
- 6.4 Chief Executive Officer's Report
 - 6.4.1 CEO's September Monthly Report
 - 6.4.2 2023 September Report on Library Activities
- 6.5 JHSC September Workplace Inspection Forms
- 6.6 Confidential Staffing Update
- 6.7 Draft 2024 Budget Presentation

Moved by Kieran Scott
Seconded by Andrew McChesney

23:098 That the items in the Consent Agenda be approved as circulated Carried

7. Business Arising

- 7.1 Collective Agreement Negotiations

Moved by Andrew McChesney
Seconded by Alyssa Payne

23:099 That the Library Board ratifies the tentative collective agreement reached on October 20, 2023 with CUPE 1115, Library Unit. Carried

- 7.2 City Services

Moved by Melissa McGlashan
Seconded by Andrew McChesney

23:100 That the Library Board directs the CEO to proceed as discussed in closed session. Carried

8. Staff Reports

- 8.1 Summer Programming & Outreach Report

The Manager of Programming & Outreach provided the Board with an overview of Programming and Outreach activities at the Library over the summer of 2023. Program offerings, outreach activities, partnerships, and sponsorships were summarized and recommendations for summer 2024 were presented.

Moved by Andrew McChesney
Seconded by Alyssa Payne

23:101 That the Summer Programming & Outreach Report be received. Carried

- 8.2 2023 Staff Appreciation & Holiday Celebration Report

The Manager of Business Services explained the history of Staff Appreciation and Holiday celebrations at WPL and outlined plans for 2023.

Moved by Kieran Scott
Seconded by Andrew McChesney

23:102 That the 2023 Staff Appreciation & Holiday Celebration Report be approved. Carried

8.3 2022 Ontario Public Library Statistics Report

The Chief Executive Officer provided an overview of the analysis of the statistics that staff have completed. Highlights include an increase in the number of cardholders, comparative local operating funding, and a significant increase in electronic resource usage.

The Board commended staff for the impressive increase in cardholders from 2021 – 2022.

Moved by Tim Wright
Seconded by Alyssa Payne

23:103 That the 2022 Ontario Public Library Statistics Report be received

Carried

9. Discussion Items

9.1 CEO Performance Appraisal Review Process

Lindsay Bryan reported that all evaluation forms have been received and collated. The Chair will write a draft report, solicit feedback from the Board, and then write the final report which is tentatively planned to be brought to the November 2023 meeting.

9.2 Library Board Self-Assessment Update

Melissa McGlashan reported that all board members submitted the assessment tool. Submissions have been compiled into a report with average scores and sent out to Board members for review. A brief overview of the highlights of the submissions was reported. Moving forward, the Self-Assessment will occur in April of each year.

10. General Business Information/Questions

None.

11. Member Announcements

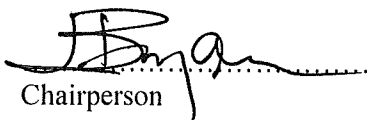
None.

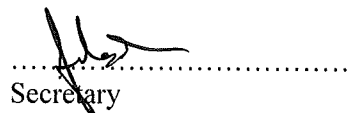
12. Dates to Remember

- Monday, November 20, 2023, 7:00 pm Library Board Regular Meeting (hybrid)

13. Adjournment

The regular meeting was adjourned at 9:44 pm on a motion by Andrew McChesney.


Chairperson


Secretary