

Welland Public Library Board Minutes

Meeting Number: 06

Date: Monday, June 16, 2025

Time: 6:00 PM

Location: Welland Public Library, Main Branch and via Zoom

Welland Public Library Board Attendance

Present	Regrets	Absent
Chair Lindsay Bryan	Kieran Scott	N/A
Vice Chair Melissa McGlashan		
Councillor Jamie Lee		
Andrew McChesney		
Alyssa Payne		
Deanna Villella		
Kathryn Jung		
Tim Wright		

Library Staff Attendance

Present	Position	Time
Julianne Brunet	Chief Executive Officer Secretary/Treasurer	6:00 – 8:27 pm
Laura Birkett	Manager of Business Services	6:01 – 8:00 pm

Minutes

1. Call to Order

The Chair called the meeting to order at 6:00 pm.

2. Land Acknowledgement Statement

The land acknowledgement statement was read into the minutes.

3. Approval of the Agenda

Moved by Melissa McGlashan
Seconded by Kathryn Jung

25:057 That the agenda be approved as circulated

Carried

4. Disclosure of pecuniary interest

None.

5. Chair's Remarks

Thanked Vice-Chair Melissa McGlashan for filling in as chair in the April meeting.

6. Consent Agenda

6.1 Approval of the Open Library Board Minutes of May 25, 2025

6.2 May Financial Report

6.2.1 May Financials

6.3 Chief Executive Officer's Report

6.3.1 May Statistical Report

Moved by Alyssa Payne
Seconded by Tim Wright

25:058 That the items in the Consent Agenda be approved as circulated

Carried

7. Business Arising

None.

8. Strategic Planning Workshop

8.1 Strategic Planning Board Engagement Workshop

Gaeby Abrahams and Zoe Brown from NGL Nordicity Group Ltd led the Board through a strategic planning engagement workshop to help inform the development of the new 2026 – 2030 strategic plan.

Moved by Andrew McChesney
Seconded by Kathryn Jung

25:059 That the Strategic Planning Board Engagement Workshop report be received for information

Carried

9. Staff Reports

9.1 Q2 Action Items Update Report

The Chief Executive Officer provided an update on the status of the Library's 2025 Action items and highlighted several goals completed during the last quarter, including the purchase of new instrument shelving, upgraded public computers at the Seaway Mall branch, the development of a risk management strategy and the selection of accessible computer furniture to be purchased for the public area at the Main Branch. The Library remains on track to complete all annual objectives by year end.

Moved by Alyssa Payne
Seconded by Kathryn Jung

25:060 That the Q2 Strategic Objectives Progress Report be received for information
Carried

10. Discussion Items

10.1 OLS Library Board Assembly Update

Board Member Deanna Villella reported on topics discussed at the OLS Board Assembly on June 5, including fundraising, policy review and development, and a virtual conference planned for Board members on November 20, 2025. Deanna will forward the slide deck and information shared at the meeting to the Board.

11. General Business Information/Questions

Chief Executive Office Julianne Brunet announced that board training is tentatively planned for November 1, 2025 and asked board members to save-the-date, with further details to come.

The Chief Executive Officer informed board members that the date for the August board meeting may need to be changed pending board member availability and the communication of a due date for 2026 budget submissions.

12. Member Announcements

None.

13. Dates to Remember

- Monday, August 11, 2025, 6:00 pm – Tentative August Library Board Meeting
- Monday, September 15, 2025, 6:00 pm – Library Board Meeting (hybrid)

14. Adjournment

The open meeting was adjourned at 7:51 pm on a motion by Counsellor Jamie Lee.

Closed Meeting

The Chair called the meeting to order at 8:00 pm.

The closed meeting was adjourned at 8:27 pm on a motion by Andrew McChesney


Chairperson
Secretary